

ADMISSIONS POLICY

This Aldborough Primary Policy applies to all stakeholders.

DATE OF GOVERNOR APPROVAL	Spring 2026
REVIEW FREQUENCY	Annually
REVIEW DUE	Spring 2027
STATUTORY REQUIREMENT	YES
AMENDMENTS	
Date	**Summary of Amendment/s**
February 2022	Change to term enrolment – summer removed.

Aldborough Primary School has an admission of 20 pupils each year.

The school's admission policy is in line with the Local Authority's and is as follows:

- Children will be admitted during the school year in which the child is 5 years.
- Parents may choose which term to enrol their child; either Autumn or Spring. This will be on a full-time basis only.
- First admissions are dealt with by the Local Authority. Parents exercise their choice by December of the year preceding their enrolment.

Parents of children beyond first admissions, considering applying to the school for a place should contact the Head teacher at the school to check availability. Admission however will be dealt with by the Local Authority.

https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions

If there are more applications for places than there are places available, the Local Authority will give preference to children living nearest the school according to the following criteria in this order of priority:

1. Children with an Education, Health and Care Plan naming our school
2. Children in public care who are due to start school and live in the area served by the school
3. Children who live within the designated area and have a brother or sister attending the school at the time of their admission
4. Children who live outside the designated area and have a brother or sister attending the school at the time of their admission

Admission forms for Stepping Stones (our neighbouring nursery) are available from their school office. Telephone 01263 768766 or email: steppingstonesaldborough@btconnect.com